

How to Pay Your 2010 NYSRDA Membership Dues Invoice Online

1. Go to www.nysdra.org and click on “Member Login” in the upper left
 - If you have logged in before and asked it to “Remember Me” you will not have to enter your login information. Skip to Step #3
2. Enter your login information (E-mail address and password)
 - If you forgot your password, click the appropriate link and enter your e-mail address. You will quickly receive an e-mail with a link allowing you to change your password.
3. Once you are logged in, go to “My Information” on the left and make sure the information in your record is correct. Click “Edit Information” to make any changes or additions.
4. To renew your membership, click on “My Transactions” on the left.
5. On the My Transactions page, click “Pay Open Orders” on the right
 - If you click on the open order, a printable invoice will pop-up
6. On the payment page, select the “Dues Renewal” order and click “Next”
7. From there it will lead you through the Check-Out Process.